

College of Education and Human Development - Education Leadership Program
USM Certificate of Graduate Study: Assistant Principalship
2008-2010

Location: University College at Rockland

The certificate program consists of 4 graduate level courses in assistant principalship and is overseen by the USM graduate faculty, who serve as advisors.

This is a cohort program. Individuals interested in becoming part of the cohort and earning the Assistant Principal Certificate from USM should **apply to the Certificate Program while taking the first course**, if they have not already applied. Application information and forms are available from the USM Education Leadership Program.

Individuals not part of the cohort may register for individual courses if space is available.

Course Sequence

Course	Semester	Tuition with Fees**	Instructor
EDU 670 Introduction to Administration	Fall 2008***	\$930.00* or \$950.00*	Mary Jo O'Connor
EDU 671 Organizational Behavior	Spring 2009	\$930.00* or \$950.00*	Cindy O'Shea
EDU 678 School Law	Fall 2009	\$930.00* or \$950.00*	Pamela Anderson
EDU 679 Evaluation and Supervision of School Personnel	Spring 2009	\$930.00* or \$950.00*	Tom Edwards

* Subject to USM Tuition Increase

** See registration form for more information on tuition/fees

*** **EDU 670 Introduction to Administration**

September 8-December 15, 2008 / 14 Sessions

Mondays, 4:00-6:30

NOTE: Courses may involve fewer than 14 sessions, with some classes to be offered online.

Course Descriptions

EDU 670 Introduction to Administration

This is the required first course for all master's degree candidates in educational administration. The course introduces theories of administration and provides each student with diagnostic data to conduct a needs assessment as the basis for planning a personalized program of study.

Faculty: Mary Jo O'Connor, University of Southern Maine

EDU 671 Organizational Behavior

A systems approach to understanding and predicting human behavior within organizations is studied in this course. Emphasis is on analytical means to a) reveal forces which affect decision-making and leadership behavior, and b) identify implications for managerial functions. Basic concepts such as authority, influence, motivation, communication, conflict, pattern maintenance and tension management are discussed and applied.

Faculty: Cindy O'Shea, University of Southern Maine

EDU 678 School Law

This course acquaints students with general principles of school law as found in the interpretation of constitutional and statutory provisions by the higher courts. Laws governing pupils, teaching personnel and boards of education will be stressed with particular emphasis on Maine school law.

Faculty: Pamela Anderson, University of Maine School of Law

EDU 679 Evaluation and Supervision of School Personnel

This course considers the underlying concepts and principals of evaluating school personnel. Readings, lectures, discussions, and simulated activities focus on a variety of evaluation models and strategies which facilitate the appraisal of administrators, teachers, and supporting staff. Attention is directed to how personnel evaluation effects program evaluation.

Faculty: Tom Edwards, University of Southern Maine