

Tracking Student Activity: Performance Dashboard, Review Status, Course Statistics, and Statistics Tracking

Three tools allow the instructor to monitor student activity in Blackboard courses: the **Performance Dashboard, Review Status, and Course Statistics**.

Performance Dashboard

The Performance Dashboard tool allows the instructor to view all of student activity. All users enrolled in the course are listed, with pertinent information about that user's progress and activity in the course. To view the Performance Dashboard, select Performance Dashboard under Assessments in the Control Panel. The following information is displayed:

- Last Name
- First Name
- Username
- Role
- Date / time of last login
- Days since last login
- Review Status - Only displayed if this tool is enabled. Displays how many items have been reviewed / number of items with Review Status enabled. A detailed view of items may be opened in a new window.
- Adaptive Release - Only displayed if this tool is enabled. An overview of the Student path may be opened in a new window.
- Discussion Board participation data and grades.
- View Grades - Only displayed if the Grade Center is enabled. Provides links to the Grade Center: User Grade List page for that user.
- Users can click **Print** to open the page in a new window in a printer-friendly format. All applicable columns are may be sorted.

Review Status

The Review Status tool allows you as the instructor to track student review of specific content items. Once you enable the tool for an item, each student tracks their progress. A “Mark Reviewed” button appears on the item when the student opens the Content Area. After reviewing the item, the student selects this button to mark it “Reviewed”. You may check the status of Student reviews on the User Progress page.

Enable Review Status for an item

Open the Content Area that includes the item from the Control Panel.

1. Select **Manage** next to the content item. The **Manage** page appears.
2. Select **Review Status**. The Review Status page appears.
3. Select **Enable** and click **Submit**. The new status appears on the **Manage** page underneath the **Review Status** link.

View the status of user reviews

Once Review Status is enabled for an item, you may check the status of student reviews from the Adaptive Release and Review Status: User Progress page or the Performance Dashboard. These pages both indicate whether or not a Student has marked an item as “Reviewed”.

The **Adaptive Release and Review Status: User Progress** page allows you to see the Review Status of the item for all users in the course. To open this page:

1. In the **Control Panel**, open the Content Area that includes the item you would like to check.
2. Select **Manage** next to the content item.
3. Select **Review Status: User Progress**. A check box appears in the “Reviewed” column next to each user who has marked the item as “Reviewed”. The time and date of the review also appears.

The Performance Dashboard allows you to see the Review Status of all currently available items for a single user in the course. To view the status of the item on the **Performance Dashboard**:

1. Select **Performance Dashboard** under **Assessments** in the **Control Panel**.
2. Select the number under the **Review Status** column next to the student in question. The **Review Status** page for this user appears. The Instructor may check the Review Status for each item that has Review Status Enabled, either through an Adaptive Release Rule or the Review Status option.

OR

Click the **Adaptive Release** icon to open the Course Map. The Map displays the Review Status for all items in the course for that user.

*Note: If the user changes the status of an individual item from “Reviewed” to “Mark Reviewed”, all record of the previous status is erased. The Instructor will not be alerted to the change other than by seeing the new status in the **User Progress** page or in the **Performance Dashboard**.*

Course Statistics

Blackboard provides a way to track access to the course site overall or to specific Content Areas, Groups, and Forums.



Select **Course Statistics** in the *Assessment* menu. You can generate access reports for specified timeframes for individual students or for the entire class.

Statistics Tracking

You can also enable tracking for an individual document in a content area.

1. Click **Manage** next to the item name in the **Control Panel** view of the content area.
2. Click **Statistics Tracking**, then **Enable/Disable Tracking**.
3. Click **Enable**, then click **Submit**.
4. To track access to the document later, click **View Statistics**. You can generate access reports for specified timeframes for individual students or for the entire class.